



TOWN OF DOVER
MAYOR AND BOARD OF ALDERMEN
CAUCUS MEETING MINUTES
August 11, 2015 7:00 PM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 pm

All joined in the Pledge of Allegiance to the Flag.

ROLL CALL:

Present: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Tim Downs

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper

SUNSHINE LAW STATEMENT

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

MUNICIPAL CORRESPONDENCE:

1. Ordinance from the Township of Mine Hill re: Amending the Regulations Pertaining To The Economic Development

CONSENT AGENDA

1. Resolution Approving a Change Order for the Second Street Youth Soccer Field Project
2. Resolution Approving a Change Order for the 2014 Small Cities Project – Roadway Improvement
3. Resolution Authorizing the Recreation Dept. to Maintain a Petty Cash Fund

ORDINANCE FOR SECOND READING/PUBLIC HEARING

1. Ord. No. 17-2015 – Amending and Supplementing Ordinance Limiting and Restricting Parking on Various Streets within the Town of Dover
2. Ord. No. 18-2015 – Vacating the Unimproved Portion of Beech Street

Alderman Visioli stated that he would like the time frames noted in Ordinance 17-2015 changed from 8:00am – 6:00pm to 6:00am – 6:00pm.

AGENDA ITEMS:

RESOLUTIONS

1. Resolution Approving Bills List
2. Resolution Approving Limos - Schedule A
3. Resolution Approving Salary Resolution

Alderman Visioli stated that he will be voting no on number 2, Resolution Approving Limos.

REGULAR MEETING MINUTES

August 11, 2015

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:03 pm

ROLL CALL

Present: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Absent: Alderwoman Romaine

Also present were Municipal Clerk Margaret Verga, Administrator Donald Travisano and Attorney Timothy Downs

Municipal Clerk Margaret Verga stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

MAYOR'S REPORT: Report Reserved

ATTORNEY REPORT: Report reserved

CONSENT AGENDA

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A CHANGE ORDER FOR THE SECOND STREET YOUTH SOCCER FIELD PROJECT**

WHEREAS, the Town of Dover solicited bids for Second Street Youth Soccer Field Project and awarded the bid to The LandTek Group, Inc. for \$187,397.00; and

WHEREAS, there exists a need for a change order as listed below in the amount of \$11,741.40; and

WHEREAS, the CFO has certified the funds are available; and

WHEREAS, the project will be funded from King Field Lighting/Second Street Field Improvements C-04-55-929-005; and

NOW THEREFORE, it is hereby RESOLVED by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Change order (1) is approved in the amount of \$11,741.40 for additional top soil, fertilizer & seed, sidewalk and final bid item quantity adjustments and adjustment of construction layout cost. The purpose of the change order was for additional area had to be disturbed and restored and additional sidewalk required to meet standards unforeseen at the time of contract.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd

Nays: None Absent: Alderwoman Romaine Abstained: None

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING A CHANGE ORDER FOR THE 2014 SMALL CITIES PROJECT, BAKER ST., CENTRAL AVE.,
W. FAIRVIEW AVE., FRONT ST., PEQUANNOCK AVE., & E. FAIRVIEW AVE. ROADWAY
IMPROVEMENT PROJECT**

WHEREAS, the Town of Dover solicited bids for 2014 Small Cities Project, Baker St., Central Ave., W. Fairview., Front St., Pequannock St., & E. Fairview Ave. Roadway Improvement Project and awarded the bid to Midwest Construction, Inc. for \$503,600.08; and

WHEREAS, there exists a need for a change order as listed below in the amount of \$59,122.17; and

WHEREAS, the CFO has certified the funds are available; and

WHEREAS, the project will be funded from Various Roadway Improvements C-04-55-929-002; and

NOW THEREFORE, it is hereby **RESOLVED** by the Mayor and the Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. Change order (1) is approved in the amount of \$59,122.17 for final adjustment of quantities and addition of a Modified "B" Inlet. The purpose of the change order is to field adjustment of quantities, utility interference and unforeseen need for an additional inlet at time of contract required field changes.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

RESOLUTION AUTHORIZING THE RECREATION DEPARTMENT TO MAINTAIN A PETTY CASH FUND IN THE AMOUNT OF \$200.00

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of a Petty Cash Fund for the Recreation Department of the Town of Dover; and

WHEREAS, said Petty Cash Fund was established by resolution dated January 1, 1975 by the Governing Body of the Town of Dover; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on February 1, 1975; and

WHEREAS, it is the desire of the Mayor and Board of Aldermen that a \$200.00 fund be established under the direction of the DPW superintendent,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover that:

1. During the year 2015, Kelly N. Toohey be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$200.00 pursuant to the provisions of the N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Luis Acevedo, having custody of the Fund be bonded in an amount not less than \$1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

ORDINANCE FOR SECOND READING/PUBLIC HEARING

ORDINANCE NO. 17-2015
OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
AMENDING AND SUPPLEMENTING ORDINANCE LIMITING AND RESTRICTING PARKING
ON VARIOUS STREETS

BE IT ORDAINED, by the Mayor and Board of Aldermen of the Town of Dover that Ordinance No. 12-1980 providing for TWO (2) Hour Limitation on parking between certain hours be hereby amended and supplemented to read as follows:

SECTION 1. Ordinance No. 27-1980 entitled "An ordinance limiting and restricting parking on various streets within the Town of Dover as follows:

LOCATION	DESCRIPTION
W. Blackwell Street;	Beginning at the curb return at the northwest corner of Dewey Ave and the north spur of W. Blackwell St. as shown on the Tax Maps of the Town of Dover, and extending east along the north side of the north spur of W. Blackwell St. along the frontage of Tax Lots 1

through 7 in Block 1205, to the curb return at the northwest corner of W. Blackwell St. and Prospect St. (also known as Towpath Square) a distance of approximately 243 feet for the whole block.

SECTION 2. The two hour parking limit on the above described street shall only be in effect from 6:00 a.m. through 6:00 p.m.

SECTION 3. The effectiveness of this Ordinance is contingent upon signs being erected as required by law.

SECTION 4. To the extent that this ordinance repeals, amends or alters any or all of the Town Code, the language of this ordinance shall be controlling and in full force and effect. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 5. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decisions shall not affect the remaining portions of this Ordinance.

SECTION 6. This Ordinance shall take effect in accordance with law.

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman and passed by the following roll call vote.

Mayor Dodd opened the meeting to the public for a hearing on Ordinance 17-2015. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

**Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

ORDINANCE NO. 18-2015
OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
VACATING THE UNIMPROVED PORTION OF BEECH STREET

WHEREAS, N.J.S.A. 40:67-1 authorizes a municipality by ordinance to release and extinguish the public's rights in property dedicated as a public street where the public interest will be better served by releasing those lands or any parts thereof from such dedication; and

NOW THEREFORE BE IT ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

1. The following portion of Beech Street in the Town of Dover, County of Morris, and State of New Jersey is hereby vacated:

The unimproved portion of Beech Street beginning a 50 foot wide Right of Way, beginning at the southerly Right of Way line of Searing Street and continuing in a southerly direction for a distance of 100 feet to the southerly end of the Right of Way.

2. Expressly reserved and accepted from this Vacation Ordinance are all rights and privileges heretofore possessed by public utilities as defined in N.J.S.A. 48:2-13 and any cable telephone company as defined in the "Cable Television Act," N.J.S.A. 48:5A-1, *et seq.*, to maintain or repair their existing facilities adjacent to, over and under the street to be vacated. A perpetual easement, if the same is required, is reserved for the benefit of public utility companies for the purpose of ingress and egress over and upon the same in order to maintain, repair or replace existing utility facilities, if any, including water lines, gas lines and telephone, electric and cable television wires and poles which may be located beneath the surface of the foregoing premises or above the same. Also, the Town of Dover reserves a drainage easement on the vacated portion of Beech Street to allow for the water flow of street runoff from the remaining Beech Street and Searing Street.

3. The ownership of the unimproved portion of Beech Street shall be transferred to the adjacent property owners of Lots 1 and 17 in Block 1419 as shown on sheet 14 of the Official Tax Map of the Town of Dover.

4. All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.

5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held

invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

The Ordinance shall take effect in accordance with law.

Mayor Dodd opened the meeting to the public for a hearing on Ordinance 18-2015. Seeing no hands and hearing no voices, Mayor Dodd closed the meeting to the public.

Alderman Rutan has moved the foregoing resolution be adopted and duly seconded by Alderman Toth and passed by the following roll call vote.

**Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

RESOLUTIONS

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

RESERVE ACCT claims in the amount of:	\$29,810.00
CURRENT ACCT claims in the amount of:	\$113,459.61
GENERAL CAPITAL ACCT claims in the amount of:	\$50,919.28
WATER UTILITY ACCT claims in the amount of:	\$100,051.13
WATER UTILITY RESERVE ACCT claims in the amount of:	\$12,490.00
WATER CAPITAL ACCT claims in the amount of:	\$1,840.36
PARKING UTILITY ACCT claims in the amount of:	\$1,389.52
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$8,750.00
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$50.40
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$52,286.30
COAH TRUST Acct claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$371,046.60

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

CURRENT ACCT claims in the amount of:	\$325,186.51
WATER UTILITY ACCT claims in the amount of:	\$25,757.59
PARKING UTILITY ACCT claims in the amount of:	\$3,206.37
PAYROLL AGENCY ACCT claims in the amount of:	\$245,272.08
UNEMPLOYMENT TRUST ACCT claims in the amount of:	\$87.63
TOTAL CLAIMS PAID	\$599,510.18

TOTAL BILL LIST RESOLUTION **\$970,556.78**

Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderman Picciallo and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald and Toth
Nays: None Absent: Alderwoman Romaine Abstained: Mayor Dodd

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER
APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER

WHEREAS, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

WHEREAS, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

Schedule A

CITY LIMO & TAXI INC.

2003 Ford	2FAFP71W93X207967	OL5475J	RENEWAL
2005 Lincoln	1LNHM84WX5Y669045	OL7723J	INITIAL
2008 Ford	1FTNE24W78DB51813	OL7724J	INITIAL

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

Ayes: Aldermen Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: Alderman Visioli Absent: Alderwoman Romaine Abstained: None

SALARY RESOLUTION

BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, in the State of New Jersey as follows:

1. That the annual, hourly salaries and wages as set forth hereunder be and hereby are established for the officials and listed employees of the Town of Dover at the respective sums shown following their names and or position designation following their name listed below.
2. This resolution directs the Treasurer of the Town of Dover to withhold such monies from individual salaries and wages so there is no advance payment of salaries and wages and annual sums may be adjusted through December 31, 2015.

RECREATION SUMMER SEASONAL

Vanessa Orama Park Aide \$ 9.00 hr.
Matthew Lindstedt Park Aide \$ 9.00 hr.

PUBLIC WORKS

Bruno Parente, Sr. Building Maint. /Worker \$33,350 8/24/2015

Alderman Picciallo has moved the foregoing resolution be adopted and duly seconded by Alderman Rutan and passed by the following roll call vote.

Ayes: Aldermen Visioli, Picciallo, Blackman, Rutan, Noriega, MacDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None

PUBLIC COMMENTS

Connie Sibona-Foster – 90 Penn Avenue, Dover – Mrs. Sibona-Foster spoke on behalf of the Annual Renaissance 5K Run and thanked Department of Public Works, Fire & Police and the Town of Dover for making the town look good and making it possible for them to hold the run and making it a success. The event in JFK Park which hosted a “Bobby Beat” concert on August 8th turned out great but would like to partner with the recreation department next year.

Mrs. Sibona-Foster stated that she received a call that there was a tree down on Bowlby Street and the cars are trying to avoid it when they drive by.

Mayor Dodd responded that he will have the tree taken care of as soon as possible.

Antonio Acosta – 130 Madison Street, Dover – Mr. Acosta asked Mayor Dodd if his e-mail was working because he has sent several e-mails and hasn't received any responses. Mayor Dodd responded that the e-mails may be going to his junk mail and will check his e-mail to see what's going on.

Mr. Acosta stated that the swing from the children's playground in JFK Park has been missing for many months and would like to know if one has been ordered. Mr. Travisano stated that they were aware of the missing swing and a replacement swing has been ordered.

Mr. Acosta attended two planning board meetings pertaining to the redevelopment that will take place in the downtown area and is happy to see that the town is finally moving on projects that will be the catalyst for many more things to come. Mr. Acosta stated that during these meetings references were made, that the builders were held to very high standards which he feels they need to be. Mr. Acosta feels that there are businesses and residents that still get away with lack of maintenance and they should be held to higher standards as well. He noted that there's missing trees and empty flower beds in the downtown area and other streets. Mayor Dodd responded that they just hired three new code enforcement officers who are out in the field on a daily basis but it's going to take some time to correct violations but the ultimate goal is to get compliance.

Mayor Dodd commented that additional funding has been provided to the Shade Tree Commission. Robin Foster, Shade Tree Commissioner was in the audience and stated that they were currently working to figure out which trees would do well in the downtown area.

**Motion to adjourn made by Mayor Dodd at 7:17 pm,
and duly seconded by Alderman MacDonald passed by the following voice vote.**

**Ayes: Alderman Visioli, Picciallo, Blackman, Rutan, Noriega, McDonald, Toth and Mayor Dodd
Nays: None Absent: Alderwoman Romaine Abstained: None**

Respectfully submitted,

Margaret Verga, Municipal Clerk